



St. John Catholic School

Celebrating 50 years of Excellence in Education

WELCOME

Choosing a school for your child is an important decision.

We appreciate your interest in St. John, and welcome the opportunity to share with you what we have to offer. This Information Packet gives some indication of what makes our school special. We encourage you to visit our school. Please call and make an appointment and we will arrange to take you on a guided tour.

We have:

- *An attractive and safe campus*
- *Grades PreSchool – 8th*
- *Fantastic library with 9,000 volumes*
- *Great computer lab*
- *Dedicated and qualified teachers*
- *Supportive parents*
- *High academic achievement*
- *Solid Curriculum*
- *Values Formation*
- *Religious Education*
- *Up to date textbooks*
- *24 hour on line access to your child's grades*

We might be a good place for you and your child. Visit us and check us out.



St. John Catholic School

Celebrating 50 years of Excellence in Education

2008 / 2009 – SCHOOL CALENDAR

Inservice/Teacher Planning.....	Thursday	August	7
Inservice/Teacher Planning.....	Friday	August	8
Inservice/Teacher Planning.....	Monday	August	11
Inservice/Teacher Planning.....	Tuesday	August	12
Pre-School Planning.....	Wednesday	August	13
Pre-School Planning.....	Thursday	August	14
Pre-School Planning.....	Friday	August	15
First Day of School.....	Monday	August	18
Labor Day (Holiday for All).....	Monday	September	1
Fall Break (School out for Students and Teachers).....	Monday	October	13
End of Grading Period – Quarter 1.....	Friday	October	17
Veteran’s Day (School out for Students and Teachers).....	Tuesday	November	11
Thanksgiving (Early Release at Noon).....	Wednesday	November	26
Thanksgiving (Holiday for All).....	Thursday	November	27
Thanksgiving (School out for Students and Teachers).....	Friday	November	28
Return from Thanksgiving.....	Monday	December	1
End of Grading Period – Quarter 2 – Early Release at Noon.....	Friday	December	19
Christmas Holidays Begin (School out for Students and Teachers).....	Monday	December	22
Return from Christmas Holidays (Teacher/Students).....	Monday	January	5
Martin Luther King’s Birthday (Holiday for All).....	Monday	January	19
Catholic School’s Week.....	Week of January 25-31, 2009		
End of Grading Period – Quarter 3.....	Friday	March	13
Spring Holidays Begin (School out for Students and Teachers).....	Monday	March	30
Return from Spring Holidays.....	Monday	April	6
Holy Thursday (Early Release).....	Thursday	April	9
Good Friday (Holiday for All).....	Friday	April	10
Memorial Day (Holiday for All).....	Monday	May	25
End of Grading Period Quarter 4 – Last Day of School – Early Release.....	Wednesday	May	27
Post-Planning for Teachers.....	Thursday	May	28
Post-Planning for Teachers.....	Friday	May	29

***This calendar is subject to change. Families will be notified as early as possible of any changes.**



St. John Catholic School

Celebrating 50 years of Excellence in Education

REGISTRATION PROCESS CHECKLIST

- ____ 1. Fill out and return the Diocesan Registration Card. Please be as thorough as possible.

- ____ 2. Make sure you send all documentation requested on the document checklist. (Ordinarily students in grades lower than second have no standardized tests, so mark n/a).

- ____ 3. The Transfer Students Information Form must be filled out for all transfer students coming from other schools.

- ____ 4. For new registrants seeking the Catholic grant rate, the Parish Participation Grant Application must be completed, signed by your pastor, and returned to the school.

- ____ 5. Application for Financial Assistance. Get the Grant and Aid Application from the office. Send it in, with required documentation. Processing takes 3-4 weeks. Once the needs assessment is complete and the company notifies us, we begin processing grants. We anticipate sending notification by April 1st. People who apply later will be considered for later grants, if funds are available.



St. John Catholic School

Celebrating 50 years of Excellence in Education

2008 / 2009 – SCHOOL TUITION

St. John School is one of many important areas of ministry within St. John parish. Because significant expenditures are required to provide quality education, it is necessary to charge tuition and fees, and to strive for fiscal responsibility. All parents enrolling their children in the school commit themselves to the conditions stated below.

ACTUAL PER PUPIL COST IS \$4715 (Dec. 07)

Church Grant Rate	Registration Fee	Book/Technology Fee*	Annual Tuition	Monthly Payment
1 child	\$100	\$175	\$3710	\$371
2 children	\$150	\$300	\$6148	\$615
3 children	\$200	\$450	\$7950	\$795
4 children	\$200	\$500	\$9220	\$922

*BOOK/TECHNOLOGY FEE INCLUDES A YEARBOOK, DIRECTORY & SCHOOL CALENDAR FOR EACH FAMILY

Non-Grant Rate	Registration Fee	Book/Technology Fee*	Annual Tuition	Monthly Payment
1child	\$100	\$175	\$4240	\$424
2 children	\$150	\$300	\$7155	\$715
3 children	\$200	\$450	\$7363	\$996
4 children	\$200	\$500	\$10,000	\$1,000

The consideration of the Church Grant rate is based on family need, financial support given to the church, and financial subsidy received from the church as verified by the pastor on the Grant Application. Determination of tuition for the first semester will be based on record of church contributions of previous January-June. Tuition for second semester will be based on record of church contributions of the previously July-December.

In addition to tuition, registration and book/technology fees each family:

- Will be asked to raise \$250 by participating in school fundraisers. There will be several opportunities to meet this obligation. Families may elect to simply contribute the \$250. *See Fundraising Policy*
- Will be asked to donate 10 service hours during the school year.

Because of the importance of maintaining continuous cash flow to meet ongoing school expenses, the plan will be rigidly enforced. If payments are not met on schedule, the child will not be readmitted the next semester. If a personal case exists for the family, they should contact the school office in advance of the due date so that an alternate payment plan can be addressed. The Registration Fee is non-refundable.

Monthly tuition payments are due by the 5th of the month beginning August 5, 2008.



St. John Catholic School

Celebrating 50 years of Excellence in Education

2008 / 2009 – FUNDRAISING POLICY

What's New:

Fundraising now will have a 2 fold purpose: (1) To meet the needs of the school that annual tuition fees do not cover. (2) To help defray the tuition cost of families in need.

How It Will Work:

- Each family will be asked to raise \$250 in fundraising.
- Once the \$250 commitment has been met, any monies earned may be APPLIED TO YOUR TUITION BALANCE! Example: If a family would earn over a year's time \$600 for the school, they could elect to take a \$350 tuition credit.
- There will be several opportunities to meet the obligation. Some examples include: Spring Cha-Ching Raffle Tickets, Candy Bars, Restaurant Cards, Luminaria, Walkathon, Sally Foster, Magazine Sales, Tuition Assistance Angel Tree, etc.
- Different fundraisers have different profit margins. The \$250 commitment is based on the profit received by St. John School. Example: Economizer cards have a 50% profit. If \$100 worth of cards are sold, \$50 would be deducted from your family's fundraising commitment. Profit margins of each fundraiser will be announced ahead of time.
- You will no longer be billed at the beginning of the year for a fundraising buy out. Instead, you will have until April 1st to meet your fundraising obligation. After each fundraiser, you will receive an electronic statement of your family's fundraising balance due. After April 1st, your family will be billed the balance of the fundraising commitment not yet met.
- For those wanting a fundraising buy out, families may chose to simply donate \$250 outright. However, you may want to consider sponsoring the Walkathon with your \$250 donation, since it has a 100% profit margin with NUT day pass incentives for students, or buy Spring Cha-Ching Raffle Tickets, with a 50% profit margin, for chances to win \$10,000.
- There will be additional chances within the community for families wanting to meet their fundraising commitment or defray tuition costs. We will have booths at a variety of events: Friday Fest Downtown, Kids Fest, etc. These booths will have merchandise for sale: candy bars, economizer cards, raffle tickets, etc. Your sales will be credited to either fundraising, or a tuition credit. Suggestions for any other community events are welcomed and encouraged.



St. John Catholic School

Celebrating 50 years of Excellence in Education

2008 / 2009 – PARISH PARTICIPATION GRANT FORM

Date of School Registration _____

Parish _____

This document must be given to and signed by your Catholic Pastor for you to qualify for the grant rate reduction for the 2008-09 school year. This form will be returned to the school by your pastor.

If this form is not approved by your pastor you will be expected to pay the full tuition rate.

Name and Grade of Students Registered for 2008-09 School Year (Preschool – 8th Grade)

1. _____ Grade ____ 3. _____ Grade ____

2. _____ Grade ____ 4. _____ Grade ____

Family Last Name _____

Parish Offertory Envelope Number _____

Parent's Name(s) _____

Date Registered in Parish _____

Address _____

Home Phone Number _____

City _____ Zip Code _____

Additional Phone Number _____

Pastor Verification of Participation For Subsidy

_____ I hereby verify that the _____ Family is an active member of this parish and is entitled to the **Grant Rate** at the above school for the 2008-09 school year.

_____ The _____ Family does not meet the requirements set by the pastors and is not entitled to the Catholic Parish Participation Subsidy.

The criteria for this subsidy established by the Pastors of the area are:

1. Registered member of the parish
2. All family members regularly attend Sunday Mass.
3. Support of Parish through reportable income (offertory envelope or personal check)
4. Participate in the annual diocesan Catholic Sharing Appeal (CSA)
5. Use your time and talent to the various ministries and organizations within the parish.

I understand that I, as pastor, am expected to pay from the parish a subsidy per student for the coming years to the above school. I further understand that during the course of the year, I can revoke the subsidy if the family is not following the standards established by the parish. If this happens, I as pastor will notify the school and the family would be expected to pay the Full Tuition Rate.

Pastor

Date



St. John Catholic School

Celebrating 50 years of Excellence in Education

2009 / 2010 – TRANSFER STUDENT INFORMATION

Parents: If your child received any special services at his/her previous school, we would appreciate your assistance in providing information on the program and your child's special needs. We will contact the school for complete information. At this time, however, you are our best source of information. Please complete as much of the following information as possible.

Child's Name _____ Grade _____ Birth Date _____

Please check all those that apply

1. _____ My child was **not** in a special program at his/her previous school.
2. _____ My child **was** in a special program in his/her previous school. The program could best be described as a program for:

_____ Speech impaired	_____ Language impaired	_____ Speech & Language
_____ Emotional problems	_____ Physically challenged	_____ Vision impaired
_____ Hearing impaired	_____ Learning Disabilities	_____ Gifted
_____ Mentally Challenged	_____ Title I	_____ ESOL

Has any special testing been done or was any in progress? _____ If yes, when? _____

Has your child been subject to disciplinary action for scholastic or any other type of misconduct?

_____ No _____ Yes If yes, please describe _____

Has your child ever repeated a grade? _____ No _____ Yes If yes, what grade? _____

The above information is correct to the best of my knowledge.

_____ Parent Signature

The cost of educating each child is significantly more than the tuition that is charged, therefore every family will be expected to honor these commitments.

I understand that I will be notified as to my child's acceptance after the following conditions have been met.

1. **Copies of current report card and standardized test scores have been reviewed (when applicable).**
2. **Student must have satisfactorily completed the previous grade.**
3. **An interview may be required.**
4. **The student must have a satisfactory grade in conduct.**

Registration/Application fee is non-refundable if accepted. By enrolling my child/ren at St. John School, I/We hereby agree to the above commitments and to pay all tuition, fees and costs incurred in a timely manner.

Parent Signature _____

Date _____



St. John Catholic School

Celebrating 50 years of Excellence in Education

FINANCIAL INFORMATION

Tuition covers only part of school costs. See the current tuition information sheet for details. The gap between tuition and costs is made up by support from our church, fundraising, gifts and donations.

Catholics from St. John's, St. Dominic's or other parishes who complete the parish grant application form are eligible for grant rate subsidy. The tuition scale also has a built-in subsidy for all families with more than one child.

We ask families who are able to do so, to pay more of the cost of their child's education.

Other Financial Assistance

Families in need of financial assistance should complete a family needs assessment form, available from the office. You submit a detailed analysis of your financial situation to a company which assesses your circumstances, and notifies you and the school of what would be a reasonable and realistic tuition payment for you. Your financial information is examined by the company, not by anyone locally, so it is a confidential and objective assessment of need.

Once need is determined the school will make every effort to provide assistance to as many families as we can. Funds will come from special collections, gifts and contributions and special fund-raising efforts. \$50,000 of the current parish support of the school will be used for financial assistance.

The St. John Catholic Community sees the education of young people as a vital ministry. Parents are asked to pay as much of cost as they can. We will try to help those in need of assistance. Please call if you have any questions.